



Rental application policy and procedures
2810 Central Ave. Unit C, Billings, MT 59102
www.boyerproperties.com 406-252-9242

A \$40.00 fee must accompany each application

1. Complete the attached rental application: A separate complete application, signed, and dated is required for **each** applicant who is legally able to sign a contract and who intends to reside in the property. **No exceptions will be made.** This includes each person over 18 that will be living in the unit.
2. Application Fee: a \$40.00 **Non-refundable** application fee must accompany each application. The application remains on file for 30-days. Thereafter, a new application must be completed and a fee must be paid accordingly.
3. Application process can take up to 3 business days.
4. Qualifying criteria:
 - a. Verifiable Good Credit with a minimum credit score of 640 and no history of bankruptcies. A credit report will be obtained for each applicant through AM Rent.
 - b. Good Rental History: Rental history will be verified with past landlords. If you have not rented in the past two years, previous home ownership will be considered.
 - c. You may not have any outstanding collections or balances due for utilities, monies owed to landlords or rental agencies.
 - d. Boyer Properties, LLC reserves the right not to rent to persons who have been convicted of a crime or are a registered sex offender.
 - a. Pets: Tenant shall not bring, keep, or allow to be kept, any pet on the Premises. This includes but is not limited to: Cats, dogs, birds, reptiles, and rodents. You may have fish in a tank no larger than 30 gallons. This includes tenant's guests. Service pets must have prior approval.
5. Boyer Properties, LLC recognizes HUD standard for occupancy as 2 people per bedroom.
6. Smoking: Boyer Properties, LLC complexes are smoke free campuses so there is no smoking on the premise or inside the townhomes.
7. Complete Application: This application must be completed in its entirety, including but limited to all landlord phone numbers. Failure to complete the entire application may delay processing or result in the denial of the application. Completed applications will be processed in the order in which received.
8. Boyer Properties, LLC is unable to hold a unit for you until your application is processed and approved, lease is signed, and deposit is paid in full.
9. Completed applications are to be returned along with the application fee to Boyer Properties, LLC, 2810 Central Ave. Unit C, Billings, MT 59102. There is a rent drop box to the right of our office front door.

I have read and understand the rental policies and procedures.

Initial _____



Rental Application
2810 Central Ave. Unit C, Billings, MT 59102
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Unit Applying for: _____

Applicant Personal Information:

Applicants Full Name: _____
First Middle Last

Applicants Phone #: _____ Email: _____

SSN: _____ Date of Birth: _____ Other Names Used: _____

Driver's License # _____ State issued: _____

Names of children to occupy rental: _____

Number of persons to occupy requested rental: _____

No other persons to reside at any time without written consent of Boyer Properties, LLC.
Initial _____

Resident History:

Current Residence: Rent or Own (please circle one)

Current Address: Street Apt# City, State Zip Code

Dates at this Address: _____ to _____ Monthly Payment: _____

Landlord or Mortgage Company Name & Phone Number: _____

Reason for Vacating present place of residence: _____

Previous Residence: Rent or Own (please circle one)

Previous Address: Street Apt# City, State Zip Code

Dates at this Address: _____ to _____ Monthly Payment: _____

Landlord or Mortgage Company Name & Phone Number: _____

Employment History:

Applicants Current Employer Position Start Date Monthly Salary

Supervisor Phone #

Other source of income: _____

Have you ever been convicted of a Criminal Offense: _____ Yes _____ No

Are you or any other intended occupants, including minors, required to register as a Violent or Sex offender in any jurisdiction: _____ Yes _____ No

Have you ever filed for Bankruptcy: _____ Yes _____ No **If yes your application will be denied.**

How did you hear about Boyer Properties, LLC: Internet Newspaper Friend Drive By Other

Applicant certifies that the information provided herein is true and that any false information knowingly provided is subject to the penalty of perjury. Applicant hereby Authorize the landlord / agent to verify the information and obtain credit reports, criminal background, unlawful detainer, prior eviction information, past tenancy report and employment verification. Applicant understands that a NON-REFUNDABLE SCREENING FEE OF \$40.00 per applicant will be paid to the landlord at the time the application is submitted.

Applicant Signature

Date